

Request for Bid

Rigler School Stormwater Improvement Project

Project Overview

The stormwater retrofit project at Rigler Elementary School (5401 NE Prescott, Portland, OR 97218) managed by the Lower Columbia Estuary Partnership will capture and treat stormwater runoff from approximately 33,000 square feet of parking lot and schoolyard. The project includes installation of stormwater facilities, curbs, swing set equipment, site furnishings, design-build irrigation, soil and plant material. It is phase II of the schoolyard vision plan developed by Juncus Studio.

Anticipated Schedule

Request for Bids released	April 11, 2025
Optional Pre Bid Meeting at Rigler Elementary School	April 14, 2025 3:00pm
Bid Question Period Closing	April 18, 2025 4:00 pm
Final Addendum Issued	April 22, 2025 4:00 pm
Bid Closing	April 29, 2025 4:00 pm
Bid Opening	April 29, 2025
Notice of Award	May 2, 2025
Contract Executed	May 16, 2025
Notice to Proceed	May 16, 2025
Start Date	June 16, 2025
Parking Lot Work Substantial Completion (open to parking)	August 14, 2025
Substantial Completion (schoolyard open to students)	August 22, 2025
Planting Completion	October 24, 2025

Preparation, Submittal and Opening of Bids

The Bid Form is included with the bidding documents on the Estuary Partnership's website, <https://www.estuarypartnership.org/rfb>.

All blanks of the Bid Form must be completed electronically or in ink, and signed. A Bid price shall be indicated for each item. All names must be typed or printed in ink below the signature. Any individual or entity (other than a supplier) having a direct contract with Bidder for performance or furnishing more than \$30,000 of Work at the Site shall be listed on the Bid Form. The address and telephone number for communications regarding the Bid must be shown.

Bids shall be submitted no later than April 29, 2025 at 4:00 pm, by email to: agoodwin@estuarypartnership.org

Bids will be opened in private and a list of bidders and total bid prices will not be released.

Optional Pre-Bid Meeting

An optional pre-bid meeting with the Estuary Partnership, Juncus Studio, and Portland Public Schools, will be held April 14, 2025 at 3:00 pm. Meet at Rigler Elementary School (5401 NE Prescott, Portland, OR 97218) at the main school entrance.

Questions and Addenda

All questions about the meaning or intent of the Bidding Documents are to be directed to the Estuary Partnership in writing via e-mail to Adam Goodwin at agoodwin@estuarypartnership.org. Interpretations or clarifications considered necessary by Estuary Partnership in response to such questions will be issued by Addenda posted to the Estuary Partnership's website, <https://www.estuarypartnership.org/rfp>. Questions received after 4:00 pm on Tuesday, April 18, 2025 will not be answered. Only questions answered by formal written Addenda will be binding, i.e., written Addenda are the only means for changes to the Bidding Documents prior to the Bid Closing. Oral comments, statements, instructions and other interpretations or clarifications made by Project Owner, Landscape Architect, Property Owner or others will be without legal effect.

Addenda may be issued to clarify, correct, or change the Bidding Documents as deemed advisable by Estuary Partnership. Bidder shall acknowledge receipt of Addenda on the Bid Form.

Selection Criteria

60 Points	Bid Price
	Bid prices as provided on the Bid Form.
10 Points	Schedule and Approach
	Bidder's ability to schedule work to meet Portland Public School's requirement of substantial completion by August 22, 2025, and bidder's understanding of the Work.
10 Points	MBE/WMBE
	Bidder's MBE/WMBE designation and certification number, if applicable.
20 Points	Qualifications
	Qualifications and experience of the bidder with green infrastructure or related projects.

Award of Contract and Signing of Agreement

Within ten days after the day of the Bid opening, the Estuary Partnership will give successful bidder a Notice of Award, and will inform other bidders of unsuccessful bids.

When Owner gives a Notice of Award to the successful bidder, it will be accompanied by the Agreement for signature. Within fourteen days thereafter the successful bidder shall sign and send the Agreement and attached documents to Owner. Within fourteen days thereafter, Estuary Partnership shall deliver one fully signed counterpart to successful bidder.